

BY-LAWS of
“Schola Legem” law-oriented students scientific association
active at the University of Economics in Kraków



SCHOLA LEGEM

KN PRAWA

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Chapter I: General provisions

§1.

“Schola Legem” law-oriented students scientific association, hereinafter referred to as the “Academic Circle”, is governed pursuant to:

1. act of July 27, 2005; Law on Higher Education (Journal of Laws No. 164 item 1365, as amended),
 2. statute of the University of Economics in Kraków, hereinafter referred to as the "University"
 3. internal normative acts of the University
- and the provisions contained in this document.

§2.

1. Full name of the Academic Circle is: “Schola Legem” law-oriented students scientific association active at the University of Economics in Kraków.
2. The Academic Circle entitles itself with an acronym: “KNSL”.

§3.

1. The Academic Circle is a university students organization.
2. The Academic Circle does not have legal personality.
3. The Academic Circle is based on the voluntary principle.

§4.

1. The Academic Circle is headquartered in Kraków.
2. The Academic Circle is active at the University of Economics in Kraków, on the Institute of Finance, the Chair of Civil and Commercial Law, which is located in the Main Library at 27 Rakowicka Street.

§5.

The Academic Circle uses a rectangular stamp with the following text: “Schola Legem” law-oriented students scientific association, 27 Rakowicka Street (Main Library), room: 413, telephone number: (+48) 12 293 57 32.

§6.

1. The Academic Circle is in use of a logo that distinguishes it from other organizations, hereinafter referred to as the “Logo”.
2. The Logo is the property of the Academic Circle and is subject to legal protection.
3. The design of the Logo is specified in Appendix No. 1 to this document.

§7.

The duration of the Academic Circle is indefinite.

§8

1. The Supervisor of the Academic Circle is an academic teacher of the University.
2. The Supervisor of the Academic Circle is appointed by the head of the Chair.
3. The Supervisor of the Academic Circle acts as an advisory and assisting body.

Chapter II: Objectives and implementation

§9.

The Academic Circle seeks to undertake the following objectives:

1. cooperating with companies and organizations dealing with law in its broadest sense, in particular law firms, courts, the National Prosecuting Council, the Supreme Bar Council, the National Council of the Judiciary, the National Chamber of Legal Advisers, the Government Legislation Center, the National Chamber of Judicial Officers, the Polish Chamber of Patent Attorneys, the Ombudsman for Children, the Ombudsman for Civil Rights, the Ombudsman for Patients, the Ombudsman for the Insured, the Police, the Prison Service, Court Watch Poland,
2. developing cooperation with other scientific institutes,
3. conducting the activities promoting the University,
4. developing scientific life among students,
5. broadening the scope of knowledge of law among students,
6. shaping the awareness of law regulations among students and
7. supporting the members of the Academic Circle (referred to in Chapter III of the document) in expanding knowledge, gaining new practical abilities through inspiring various forms of self-development.

§10.

The Academic Circle complies with the objectives, referred to in §9, through:

1. establishing a discussion club dealing with a wide range of legal issues,
2. organizing and participating in thematic events with guest speakers, *inter alia*:
 - a. lectures
 - b. trainings
 - c. thematic days
 - d. conferences
3. networking during events,
4. participating in Students' Science Expo and Science Fair,
5. maintaining a website regarding legal issues and law-oriented topics,
6. cooperating with other academic circles in order to support scientific development of the members.

§11.

1. In its activities, the Academic Circle and its members are obliged to comply with the applicable laws and internal normative acts of the University, as well as to actively work to achieve the goals referred to in §9.
2. In the implementation of the set objectives, the Academic Circle relies on the social work of its members, and, in specific cases, on the use of the assistance of other people or organizations.

Chapter III: Members

§12.

1. Members of the Academic Circle are divided into:
 - a. full members, hereinafter referred to as “members”,
 - b. honorary members.
2. The number of members, referred to in paragraph 1 item. 1, cannot be lower than fifteen (15).

§13.

1. A student of the University of Economics can become a full member should he/she:
 - a. be interested in the problematics of the Academic Circle,
 - b. clearly express his/her will to become a full member,
 - c. actively participate in the activities of the Academic Circle,
 - d. acquire the approval of the Board of Directors.

§14.

1. A full member possesses both voting rights and eligibility to stand for election to the Authorities of the Academic Circle.
2. A full member has a right to:
 - a. participate in the work, programs conducted and all of the endeavors conducted by the Academic Circle in accordance with the rules in force,
 - b. submit motions and inquiries to the Authorities on all matters concerning the Academic Circle,
 - c. submit any projects regarding the work of the Academic Circle,
 - d. submit works and research carried out under the supervision of the Academic Circle to competitions, after having submitted a written request to the Authorities and having received permit from the Authorities to do so,
 - e. use all scientific aids and equipment owned or under the care of the Academic Circle,
 - f. represent the Academic Circle on the conferences and lectures on both national and international level.
3. A full member is obliged to:
 - a. take an active part in the work of the Academic Circle, including the General Assembly,
 - b. comply with the provisions of the By-Laws and other resolutions of the Authorities,
 - c. protect the Academic Circle’s image and popularize its activities,
 - d. assist the Chair of Civil and Commercial Law and its staff in scientific matters,
 - e. regularly pay the membership fees.

§15.

1. A person with exceptional merits to the Academic Circle may become an honorary member.
2. Honorary membership is granted by the General Assembly after consideration and unanimous support of a motion submitted by a member of the Academic Circle.
3. Honorary membership is granted for life.
4. An honorary member has a right to both participate in the Academic Circle’s work and attend the General Assembly - although without voting rights.

§16.

Membership is lost in the occurrence of:

1. submitting a written declaration of resignation from membership to the Board of Directors,
2. losing student rights without obtaining a diploma,
3. being excluded from the Academic Circle by a decision of the Board of Directors as a result of:
 - a. tarnishing the reputation of the Academic Circle,
 - b. deeds contrary to the By-Laws of the Academic Circle, the University's statute and applicable laws.

Chapter IV: Authorities

§17.

The Authorities of the Academic Circle are:

1. The General Assembly (hereinafter referred to as “GA”),
2. The Board of Directors.

§18.

1. GA is the highest authority of the Academic Circle.
2. GA consists of all the members of the Academic Circle.

§19.

1. GA is convened by the Board of Directors on its own initiative or on a motion submitted by at least five (5) members, but no less than four (4) times per academic year.
2. In the case of a motion having been submitted by the members, as referred to in paragraph 1, the Board of Directors is obliged to convene GA within seven (7) days of the motion being submitted.
3. The place and the date of the GA shall be made public on the Academic Circle’s notice board or on the Academic Circle’s website.
4. The Board of Directors is obliged to be present at GA with a minimum of three (3) representatives.
5. GA makes decisions in plenary meetings in the form of resolutions, unless the By-Laws provide otherwise. In order for the resolutions to be valid, a simple majority of votes is required in the presence of at least half of the total number of members having voting rights, i.e. full members.
6. Plenary meetings should be attended by all full members of the Academic Circle.
7. Plenary meetings may also be attended by honorary members, invited guests (without voting rights) and in particular the Academic Circle’s Supervisor (as referred to in §8).
8. The legislative initiative belongs to:
 - a. the President,
 - b. the Vice-President,
 - c. a group of at least three (3) full members.
9. When voting, each member of the Circle who has the voting rights is entitled to one vote.

§20.

The duties and powers of the GA include:

1. election of the Board of Directors,
2. dismissal of the Board of Directors,
3. enacting the By-Laws of the Academic Circle,
4. enacting amendments to the By-Laws,
5. deciding on winding up the Academic Circle,
6. dealing with complaints from the members about the activities of the Board of Directors,
7. establishing guidelines for the Academic Circle’s area of operation.

§21.

1. The Board of Directors is appointed by GA for the period of one (1) academic year.
2. The directors of the Board are appointed and dismissed by the GA by an absolute majority of votes.

§22.

1. Elections to the Board of Directors are held every twelve (12) months, at the beginning of the academic year, at the latest one month after the start of university classes, with the election of the first Board of Directors taking place within one month of obtaining the approval of the Vice-Chancellor for establishing the Academic Circle.
2. Any full member who presents the previous Board of Directors a list of five (5) persons supporting his/her candidature can apply for a position in the Board of Directors.
3. The voting is a secret ballot, each full member casts one vote for his/her candidate.
4. The current Board of Directors shall appoint an Election Committee, whose task is to:
 - a. supervising the proper conduct of the voting,
 - b. counting of the votes cast,
 - c. announcing the voting results.
5. The first Board of Directors is elected in accordance with the provisions of paragraphs 2 and 3. The first Election Committee is appointed by the Supervisor of the Academic Circle from among the full members of the Academic Circle. The term of the first Board of Directors lasts from the moment of election until the end of the academic year 2015/2016.

§23.

The Board of Directors consists of:

1. the President,
2. the Vice-President,
3. the Secretary,
4. the Treasurer.

§24.

The composition of the Board of Directors may be increased, if necessary, at the submitted motion of the Board of Directors, by a decision of the AGM.

§25.

Voting on the appointment and removal of directors of the Board and on the admission of a new director is by secret ballot.

§26.

1. The cadence of a director of the Board expires upon:
 - a. submitting a written declaration of resignation,
 - b. expiration due to end of term,
 - c. loss of membership.
2. In the event of the resignation of any director of the Board, the outgoing member shall name his/her successor, who shall hold office until the end of the term of the current Board.

§27.

The powers and duties of the Board of Directors include:

1. making binding decisions concerning the activities of the Academic Circle,
2. setting the work plan and ensuring its implementation,
3. convening the GA,
4. deciding on granting and revoking membership rights,
5. resolving disputes on matters not regulated by the By-Laws,
6. administrating the Academic Circle's assets,
7. managing the day-to-day business of the Academic Circle,
8. maintaining a register of the Academic Circle's members.

§28.

The President's duties and powers include:

1. proper managing of the Academic Circle's activities,
2. representing the Academic Circle externally, including contacts with the University authorities,
3. acting on behalf of the Circle in all official events,
4. conducting the GA,
5. nurturing the development of the Academic Circle and its members,
6. directing and coordinating the Academic Circle's work and cooperation with other organizations,
7. taking action in urgent matters within the competence of the Board of Directors (these actions require approval at the next Board's meeting in order to be valid),,
8. convening the meeting of the Board of Directors,
9. maintaining a sound and reliable image of the Academic Circle,
10. ensuring the members comply with the regulations contained in the By-Laws.

§29.

The Vice-President's duties and powers include:

1. deputizing for the President in his/her absence,
2. assisting the President in the implementation of his/her responsibilities,
3. coordinating the scientific work carried out by the Academic Circle,
4. taking responsibility for the scientific and teaching activities carried out by the Academic Circle,
5. coordinating and controlling of the Academic Circle's contacts with external bodies,
6. supervising the work of all project groups.

§30.

The duties and powers of the Secretary include:

1. preparing reports of the GA and any official meetings organized by the Academic Circle,
2. gathering and collecting documentation and reports of the Academic Circle,
3. taking proper care of all the Academic Circle's documentation,
4. taking care of the seal and the office,
5. ensuring the proper flow of information between the members of the Academic Circle,
6. keeping records related to the formal aspects of the Academic Circle's activities at the University.

§31.

The duties and powers of the Treasurer include:

1. ensuring the rational use of the Academic Circle's financial resources,
2. the diligent handling of the Academic Circle's financial affairs,
3. gathering and collecting all documents relating to the Circle's expenditure,
4. preparing financial reports of all projects in which the Academic Circle's funds are involved,
5. preparing annual accounts,
6. preparing cost estimates of projects.

Chapter V: Finances

§32

All financial resources of the Academic Circle may only be used in accordance with the aims of included in the By-Laws.

§33

In order to realize its objectives, the Academic Circle uses the following sources of funding:

1. funds received from the University,
2. sponsoring,
3. grants,
4. voluntary/mandatory membership measures,
5. other measures authorised by applicable law.

Chapter VI: Final provisions

§34.

1. The By-Laws come into force on the day of adoption by the GA, by a majority of $\frac{2}{3}$ of the votes cast, with at least half of those entitled to vote present.
2. The By-Laws shall be amended by a decision of the GA taken in accordance with the principles set out in paragraph 1.

§35.

The winding up of the Academic Circle may take place at the submitted motion of the Board of Directors, by a decision of the GA taken by a majority of $\frac{2}{3}$ of the votes, with at least 50% of those entitled to vote present.

The By-Laws were approved by a resolution of the GA on 22.10.2015.

Annex to the By-Laws: logo of the “Schola Legem” students scientific association.

